

EDITORIAL STANDARDS – Proceedings of the conference: First sips of beer, Archeology and history of “beer”

In order to facilitate the layout of your articles for future publication, here are the standards to follow.

1-Receipt of your manuscript files

The text files and illustrations from 1 to N of your contribution must be placed in a single folder bearing the name of the main author followed by the mention "Bière 2023": for example Saurel_Bière 2023.

This root folder will contain *a text file of your article* (in Word, docx or doc format), a *text file containing all the captions for your figures* (**please pay attention to copyright and reproduction rights**) and finally *your faces* in different formats (preferably TIFF for photos, EPS or AI for vectorized drawings, word for tables).

Captions (in Word, docx or doc format). These items will also have a title consisting of the name of the main author, followed by the first lines of your article title.

Files will be shared on *WeTransfer* platform. These files will be named as follows:

- Root folder: **Saurel_Beer 2023**
- Text file of the article: **Saurel_Un espace.docx** (or **doc**)
- text file: **Saurel_Un espace_Légendes .docx** (or **doc**)
- Figure file: **Saurel_Un espace_Fig. 1.tiff**

On the first page of the text file of the article indicate the title, possibly a subtitle then your First name(s) and SURNAME(S). Insert a summary in English and an *abstract* in French (exact translation of the previous one) of 200 words maximum (about 1600 characters, typographical spaces included), and keywords: five in French, five in English.

At the beginning of the book will be placed the names and affiliations of the authors. Please provide us with the necessary information in the text file of the article: your discipline (archaeologist, ethnologist, etc.), your title or status (professor, emeritus research director, doctoral student in archeology or social anthropology, etc.).); your institutions to which you belong and your laboratory (acronym, full name and code of the laboratory, e.g. Archimedes, “Archaeology and Ancient History: Mediterranean – Europe”, UMR 7044 CNRS & University of Strasbourg); and finally your electronic address (e-mail) and your professional postal address.

2-Bibliographic standards and notes

We prefer automated formatting of bibliographic references carried out during layout using the free software Zotero (<https://www.zotero.org/>). It will be appropriate for each author to insert his references in a common file that we will share. The standard used will be that of the journal *Gallia Préhistoire* (<https://gallia.cnrs.fr/guide-auteurs/recommandations/>).

You will have to pay your attention to the type of source cited (article, monograph, book chapter, report, etc.), all of these possibilities being listed in the software.

3-Typography

The preferred font is **Times New Roman 12** , in doc or docx, single-spaced, accented capitals.

The text must be “typed per kilometer” (without layout or style, except for the words in italics). If possible, limit yourself to three heading levels. Level 1 titles will be in **Times New Roman 12, bold** , then level 2 titles in *Times New Roman 12, bold and italic* , finally level 3 titles in *Times New Roman 12, italics*.

For dates : write 42 BC or AD

For centuries, use small capitals for the Roman numeral with : IInd c. (nd or th in superscript)

Quotations of less than two lines will be presented with marks in the body of the text, the period after the closing quotation mark as follows: "Citations of less than two lines will be presented in the body of the text, the point **AFTER** the quotation **closing**".

Quotations of more than two lines will be presented with marks, in a new paragraph with the same paragraph as the main text, but on the line after a colon, as follows, with one centimeter indentation and in Times New Roman 11, the point **BEFORE** the closing quotation mark:

“Quotations longer than two lines will be presented in French between French quotation marks, in a new paragraph on the line after a colon as follows, with one centimeter indentation and the font of the quotation reduced by one **body**. »

Footnotes should be avoided.

The bibliographical reference is to be put in the text ; the year of publication is separated from the page number by a comma : (Gallay 2009, 287).

Beyond two authors (Gallay & Smith 2007, 145), Employ *et al.* (Gallay *et al.* . 2013, 68).

The bibliography will be rejected at the end of the article.

4-Standards of the illustrations provided

The maximum dimensions for a complete board are 170mm (width) x 215mm (height).

The figures must be of HD quality (at least 300 dpi for a photograph in grayscale). For line drawings, a resolution of 1200 dpi is preferred (0.25 pt minimum for line thickness or for a frame, minimum screen of 15%).

The title of the illustration must be inserted in the text at the desired place with the mention between square brackets [Insert here: **Saurel_A space_Fig. 1.tiff**]. For a reference to an illustration in the text, favor this format: (**fig. 1**).

contacts

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